

**FRANKLIN PUBLIC SCHOOLS**  
**PARENT'S NOTICE OF PROCEDURAL SAFEGUARDS FOR**  
**ALLEGED VICTIMS OF BULLYING**

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Dear Parent(s) and/or Student:

You are receiving this notice of Procedural Safeguards for Alleged Victims of Bullying because you, as a parent/guardian, or your son or daughter, as a student in the Franklin Public Schools, have brought to the attention of the District allegations of bullying.

It is the goal of the Franklin Public Schools to promote a safe and nurturing learning atmosphere for students free from all forms of bullying. In the interest of furthering this goal, and in compliance with M.G.L. c. 71, § 37O and Chapter 86 of the Acts of 2014, the District has adopted a both a formal bullying policy and bullying prevention and intervention plan, which may include, when appropriate, referral to law enforcement agencies or other state agencies.

While the District policy and procedures for the report, investigation and resolution of alleged bullying seek to address such allegations in a timely, comprehensive and appropriate manner, those parents, guardians and/or students who are not satisfied with the actions of the District in response to an allegation or allegations of bullying may seek additional relief through the Problem Resolution Services of the Department of Elementary and Secondary Education, which is administered through Program Quality Assurance (PQA) Services.

The process for accessing the Department's Problem Resolution System and filing a complaint with the Department through PQA is as follows:

- You may contact the PQA via email to the compliance mailbox, send a fax, mail a letter, or telephone directly using the following contact information:

Program Quality Assurance Services  
Massachusetts Department of Elementary and Secondary Education  
75 Pleasant Street, Malden, MA 02148-4906  
Telephone: 781-338-3700  
TTY: N.E.T. Relay: 1-800-439-2370  
FAX: 781-338-3710  
Email: [compliance@doe.mass.edu](mailto:compliance@doe.mass.edu)  
Web: <http://www.doe.mass.edu/pqa>

- The Problem Resolution Intake Form is also available at <http://www.doe.mass.edu/pqa/prs/>

This process is available to anyone, including parents and students, who do not believe that the District is meeting legal requirements for education. The Problem Resolution System is staffed by intake coordinators and educational specialists, who will answer any questions you may have about your situation and/or assist you in initiating the complaint process.

For additional information, please contact the Department directly or visit the Department's Problem Resolution Services/PQA website at <http://www.doe.mass.edu/pqa/prs/>.